

Monitor and Managed Clients with Omada SDN Controller

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1.Monitor and Manage the Clients

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✤ 1.1 Manage Wired and Wireless Clients in Clients Page

1.1.1 Introduction to Clients Page

The Clients page offers a straight-forward way to manage and monitor clients. It displays all connected wired and wireless clients in the chosen site and their general information. You can also open the Properties window for detailed information and configurations.

96	Sean	h Name, I	P, MAC or channel Q	All (2) Wireless	\$ (1) Wired (1)							
C		U	ISERNAME	IP ADDRESS	STATUS	SSID/NETWORK	AP/PORT	ACTIVITY SPEED	DOWNLOAD	UPLOAD	UPTIME	ACTION :
D	L,] P	с	192.168.0.114	AUTHENTICATION-FREE	LAN	88-66-77-99-44-20	8 Bytes / s	0 Bytes	4.32 KB	11h 41m 43s	
a		iF	Pad	192.168.0.200	AUTHENTICATION-FREE	Test A	00-00-FF-FF-0E-80	0 Bytes / s	7.47 MB	490.13 KB	25m 56s	8 O
49	Sh	owing 1-2 o	of 2 records < 1	> 10 /page	✓ Go To page:	90						

PENDING	The client has not passed the portal authentication and it is not connected to the internet.
AUTHORIZED	The client has been authorized and is connected to the internet.
CONNECTED	The client is connected to internet via non-portal network.
AUTHENTICATION-FREE	The client does not need to be authorized and it is connected to the internet.

1.1.2 Using the Clients Table to Monitor and Manage the Clients

To quickly monitor and manage the clients, you can customize the columns and filter the clients for a better overview of their information. Also, quick operations and batch configuration are available.

Customize the Information Columns

Click in next to the Action column and you have three choices: Default Columns, All Columns, and Customize Columns. To customize the information shown in the table, click the checkboxes of information type.

To change the list order, click the column head and the icon spears for you to choose the ascending or descending order.

Search N	ame, IP, MAC or channel Q	All (2) Wireless	(1) Wired (1)								ľ
	USERNAME		STATUS	SSID/NETWORK	AP/PORT	WIRELESS CONNECTION	ACTIVITY SPEED	DOWNLOAD	UPLOAD	UPTIME	ACTION
Ţ	PC	192.168.0.114	AUTHENTICATION-FREE	LAN	88-66-77-99-44-20		192 Bytes / s	0 Byles	182.68 KB	12h 40m 18s	
	iPhone	192.168.0.200	AUTHENTICATION-FREE	Test A	00-00-FF-FF-0E-80	11ng (2.4 GHz) 😡	0 Bytes / s	7.67 MB	589.92 KB	1h 25m 1s	8 🛇
Showir	g 1-2 of 2 records < 1	> 10 /page	✓ Go To page:	6 0							

When this icon $\, \odot \,$ appears in the Wireless Connection column, it indicates the client is in the power-saving mode.

Filter the Clients

To search specific client(s), use the search box above the table. To filter the clients by their connection type, use the tab bars above the table. For wireless clients, you can further filter them by the frequency band and the type of connected wireless network.

Search Name, IP, MAC or channel Q	Filter clients using the search box based on username, IP address, MAC address or channel.
All (2) Wireless (1) Wired (1)	Filter clients based on their connection type.
All (2) 2.4 GHz (0) 5 GHz (2)	(For wireless clients) Filter wireless clients based on the frequency band they are using.
All (2) Users (0) Guests (2)	(For wireless clients) Filter wireless clients based on the type of connected wireless network. Guests are clients connected to the guest network, which you can set during the <u>Quick Setup</u> , <u>creating wireless networks</u> , etc.

Quick Operations

For quick operations on a single client, click the icons in the Action column. The available icons vary according to the client status and connection type.

\otimes	Click to block the client in the chosen site. You can view blocked clients in <u>8. 5. 1</u> Known Clients.
\bigcirc	(With portal authentication enabled) Click to manually authorize the client that has not passed the portal authentication.
$\overline{\otimes}$	(With portal authentication enabled) Click to unauthorize the client that has passed the portal authentication.
S	(For wireless clients) Click to reconnect the wireless client to the wireless network.

Multiple Select for Batch Configuration

To select multiple clients and add them to the Properties window, click \mathbb{Z} on the upper-right and then check the boxes. When you finish choosing the clients, click Edit Selected and the chosen client(s) will be added to the Properties window for batch client configuration.

Search N	ame, IP, MAC or channel Q	All (2) Wireless	(1) Wired (1)							ľ
	USERNAME		STATUS	SSID/NETWORK	AP/PORT	ACTIVITY SPEED	DOWNLOAD	UPLOAD	UPTIME	ACTION
_	PC	192.168.0.114	AUTHENTICATION-FREE	LAN	88-66-77-99-44-20	192 Bytes / s	0 Bytes	182.68 KB	12h 40m 18s	
	iPhone	192.168.0.200	AUTHENTICATION-FREE	Test A	00-00-FF-FF-0E-80	0 Bytes / s	7.67 MB	589.92 KB	1h 25m 1s	8 🛇
Showing	1-2 of 2 records < 1	> 10 /page	✓ Go To page:	O						

1.1.3 Using the Properties Window to Monitor and Manage the Clients

In Properties window, you can view more detailed information about the connected client(s) and manage them. To open the Properties window, click the entry of a single client, or click the i icon to select multiple clients for batch configuration. Use the following icons for the Properties window.

	Click to select multiple clients and add them to the Properties window for batch monitoring and management.
>	Click to minimize the Properties window to an icon. To reopen the minimized Properties window, click .
	Click to maximize the Properties window. You can also use the icon on pages other than the Clients page.
\times	Click to close the Properties window of the chosen client(s). Note that the unsaved configuration for the client(s) will be lost.
	The number on the lower-right shows the number of clients in the batch client configuration.

Monitor and Manage a Single Client

Monitor a Single Client

After opening the Properties window of a single client, you can view the basic information, traffic statistics, and connection history under the Details and History tabs.

Under the Details tab, Overview and Statistics displays the basic information and traffic statistics of the client, respectively. The listed information varies due to the client's status and connection type.



PC		\times >
Details History Config		
Overview		*
Statistics		*
Activity Download Speed:	Down Pkts/Bytes:	
23 B /s	/ 0	
Up Pkts/Bytes:		
11 / 97.97 KB		

Under the History tab, you can view the connection history of the client.

Details Histor	v Config		\times >		
	,				
Date/Time	Duration	Download	Upload		
May 06, 2020 20:02:22	4h 29m 12s	0 Bytes	0 Bytes		
May 06, 2020 08:47:59	4h 18m 39s	0 Bytes	0 Bytes		
May 06, 2020 04:29:20	37m 11s	0 Bytes	0 Bytes		
Showing 1-3 of 3 records < 1 >					

Manage a Single Client

In Config, you can configure the following parameters:

···· 00-FF-00-28-03-B6	i			\times	>
Details History Config					
Name:					
Rate Limit:		💌 Enat	ole 🚺		
Rate Limit:					
Custom		~			
Download Limit:		🗹 Enat	ole		
0	Kbps	~			
Upload Limit:		🗹 Enat	ole		
0	Kbps	~			
Use Fixed IP Address:		🗹 Enat	ole i		
Network:					
Please Select		~			
IP Address:					
· ·	•				
Lock To AP:		🗹 Enat	ole i		
Select AP:					
Please Select		~ (i	$\mathbf{)}$		
Apply Cancel					

Name	Specify the client's name to better identify different clients, and the name is used as the client's username in the table on the Clients page.
Rate Limit	Select an existing rate limit profile, create a new rate limit profile or customize the rate limit for the client.
	Note: Rate Limit on this page is only available for the clients connected to the EAPs. To limit the rate of the clients connected to the gateway or switch, go to Bandwidth Control page.
Download/Upload Limit	Click the checkbox and specify the rate limit for download/upload for wireless clients using the voucher code(s). The value of the download and upload rate can be set in Kbps or Mbps.

Use Fixed IP Address	Click the checkbox to configure a fixed IP address for the client. With this function enabled, select a network and specify an IP address for the client. To view and configure networks, refer to <u>4.3 Configure Wired Networks</u> . Note: An Omada-managed gateway is required for this function. Otherwise, you cannot set a fixed IP address for the client.
Lock To AP	Enable the function, and select one or multiple APs, then the client will be locked to the selected APs. This feature helps prevent a static client from roaming frequently between multiple APs.

Monitor and Manage Multiple Clients

To manage multiple clients at the same time, click \mathbb{Z} , select multiple clients, and click Edit Selected. Then you can configure the following parameters under the Config tab.

···· Batch Client Configuration	\times	>
Clients Config		
Rate Limit:		
Keep Existing V		
IP Settings:		
Keep Existing V		
Lock To AP:		
Keep Existing V (i)		
Apply Cancel		

Rate Limit	Select an existing rate limit profile, create a new rate limit profile or customize the rate limit for the clients.
	Keeping Existing: The rate limit of the chosen clients will remain their current settings.
	Custom: Specify the download/upload rate limit based on needs.
	Disabled: The rate limit of the chosen clients will be disabled.
	Note: Rate Limit on this page is only available for the clients connected to the EAPs. To limit the rate of the clients connected to the gateway or switch, go to Bandwidth Control page.
Download/Upload Limit	Click the checkbox and specify the rate limit for download/upload for wireless clients using the voucher code(s). The value of the download and upload rate can be set in Kbps or Mbps.

IP Setting	Keeping Existing: The IP setting of the chosen clients remains their current settings.
	Use DHCP: The IP addresses of the clients is automatically assigned by the DHCP server, such as the Layer 3 switch and the gateway.
	Use Fixed IP Address: Select a network and assign fixed IP addresses to the chosen clients manually. To view and configure networks, refer to <u>4.3 Configure Wired Networks</u> . Note that an Omada-managed gateway is required for this function. Otherwise, you cannot set fixed IP addresses for the chosen clients.
Lock To AP	Lock to AP helps prevent static clients from roaming frequently between multiple APs.
	Keeping Existing: Keep the current settings of the chosen clients.
	Disabled: Disable Lock to AP of the chosen clients.
	Enable: Enable Lock to AP, and select one or multiple APs, then the chosen clients will be locked to the selected APs.

You can view their names and IP addresses in the Clients tab and remove client(s) from Batch Client Configuration by clicking \times in the Action column.

··· Ba Clients	tch Client Con	figuration	\times >	
	Client Name	IP Address	Action	
	Phone	192.168.0.142	×	
	iPad	1 92.168.0.143	×	
Showin	g 1-2 of 2 records	< 1 >		

✤ 1.2 Manage Client Authentication in Hotspot Manager

Hotspot Manager is a portal management system for centrally monitoring and managing the clients authorized by portal authentication. The following four tabs are provided in the system for a easy and direct management.

Dashboard	Monitor portal authorizations at a glance through different visualizations.
Authorized Clients	View the records of the connected and expired portal clients.
Vouchers	Create vouchers for Portal authentication, and view and manage the related information.
Local Users	Create local user accounts for Portal authentication, view their information, and manage them.
Form Auth Data	Customize your survey contents and publish it to collect data.
Operators	Create operator accounts for Hotspot management, view their information, and manage them.

To access the system, click Hotspot Manager from the drop-down list of Organization. To log out of the system, click the account icon $\stackrel{\circ}{\circ}$ at the upper-right corner, then click Log Out.

1.2.1 Dashboard

In the dashboard, you can monitor portal authorizations at a glance through different visualizations.

To open the dashboard, click Hotspot Manager from the drop-down list of Organization and click Dashboard in the pop-up page. Specify the time period to view portal authorization histories.

Jan 25, 2023 ~	Feb 24, 2023				
Portal Authorizations	Histories	• New	Existing		
0		2023-02-2	4.0547.am		
		2023-02-2	4 05:47 am		
Authentication Type			Hotspot Type		
No Authentication					
Simple Password				• Form	0 (0%)
Hotspot				Hotspot Radius	0 (0%)
Facebook	-		0 Total Hotspot	 Local User SMS 	0 (0%)
External RADIUS Server				• Voucher	0 (0%)
External Portal Server	-				

1.2.2 Authorized Clients

The Authorized Clients tab is used to view and manage the clients authorized by portal system, including the expired clients and the clients within the valid period.

To open the list of Authorized Clients, click Hotspot Manager from the drop-down list of Organization and click Authorized Clients in the pop-up page. You can search certain clients using the search box, view their detailed information in the table, and manage them using the action column.

p-link omâda	Omada SDN Co	ontroller						Sites: site2	~ (
norized Clients Vo	ouchers Local Users	Form Auth Data	Operators						
Search Name, SSI	D/Network or Authorize	d Q							
Name	MAC ADDRESS	SSID/NETWORK	AUTHORIZED BY	DOWNLOAD	UPLOAD	START TIME	STATUS	EXPIRATION TIME	ACTION
5C-1C-B9-17-9E- 8F	5C-1C-B9-17-9E- 8F	EAP_test	No Authentication	1.63GB	51.87MB	Jan 12, 2021 10:06:54 pm	valid	Feb 11, 2021 10:06:54 pm	⊗ ᠿ
android- f867b5d1b8199bf e	C8-F2-30-5A-F9- 96	EAP_test	No Authentication	467.49MB	28.72MB	Jan 12, 2021 08:49:49 pm	valid	Feb 11, 2021 08:49:49 pm	⊗ ᠿ
OPPO-A8	20-82-6A-89-BE- BF	EAP_test	No Authentication	615.13KB	151.56KB	Jan 12, 2021 08:22:29 pm	valid	Feb 11, 2021 08:22:29 pm	⊗ ᠿ
Showing 1-3 of 3 recor	rds < 1 2	3 4 5 >	5 /page	✔ Go To page:	GO				

(]	Click to extend the valid period of the authorized client. You can choose the preset time length or set a customized period based on needs.
\otimes	Click to disconnect the authorized client(s). If you disconnect an authorized client, the client needs to be re-authenticated for the next connection.
Ū	Click to delete the expired client from the list.

1.2.3 Vouchers

The Vouchers tab is used to create vouchers and manage unused voucher codes. With voucher configured and codes created, you can distribute the voucher codes generated by the controller to clients for them to access the network via portal authentication. For detailed configurations, refer to 4. 9. 1 Portal.

Create vouchers

Follow the steps below to create vouchers for authentication:

1. Click Hotspot Manager from the drop-down list of Organization and click Vouchers in the pop-up page.

2. Click +Create Vouchers on the lower-left, and the following window pops up. Configure the following parameters and click Save.

	All	\sim						
Code Length:	6		(6-10)					
Amount:	10		(1-500)					
Туре:	Limited Usage Counts	s 1			(1-999))		
	Limited Online Users							
Duration Type:	Voucher Duration)						
	Client Duration (j)							
Duration	0.11-000							
Duration.	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g Bandwidth Control page.	this page are o al authentication gateway, go to th	nly available enabled.To ne Settings-	for limit the				
Duration. Download Limi wireless clients rate of wired cl Transmission-E Rate Limit:	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g Bandwidth Control page.	this page are o al authentication gateway, go to th	nly available enabled.To ne Settings-	for limit the				
Download Limi wireless clients rate of wired cl Transmission-E Rate Limit: Download Limit:	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g Bandwidth Control page.	this page are o al authentication gateway, go to th	nly available n enabled.To ne Settings- Kbps v	for limit the (1-10485760)				
Duration. Download Limi wireless clients rate of wired cl Transmission-E Rate Limit: Download Limit: Upload Limit:	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g Bandwidth Control page. Custom ✓ Enable ✓ Enable	this page are o al authentication jateway, go to th	nly available n enabled.To ne Settings- Kbps v	(1-10485760)				
Duration. Download Limi wireless clients rate of wired cl Transmission-E Rate Limit: Download Limit: Upload Limit: Traffic Limit:	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g andwidth Control page. Custom Custom Enable Enable Enable Limit	this page are o al authentication gateway, go to the water of the second	nly available n enabled.To ne Settings- Kbps v Kbps v traffic to	(1-10485760)		МВ	~	(1-10
Duration. Download Limi wireless clients rate of wired cl Transmission-E Rate Limit: Download Limit: Upload Limit: Traffic Limit: Description:	t, Upload Limit, and Traffic Limit on connected to the SSIDs with Porta ients connected to the switch and g andwidth Control page. Custom Custom Enable Enable Enable Limit	this page are o al authentication gateway, go to th Every Day	nly available nenabled.To ne Settings- Kbps v Kbps v traffic to (Optional)	for limit the (1-10485760) (1-10485760)		МВ	~	(1-10

Portal	Select the portal for which the vouchers will take effect.
Code Length	Specify the length of the code(s) from 6 to 10 digits.
Amount	Specify the number of voucher codes you want to create.
Туре	Select a type to limit the usage counts or the number of authorized users of a voucher code.
	Limited Usage Counts: The voucher code can only be used for a limited number of times within its valid period.
	Limited Online Users: The voucher code can be used for an unlimited number of times within its valid period, but only a limited number of wireless clients can access the network with this voucher code at the same time.
Duration Type	Specify whether to limit the voucher duration or client duration.

Duration	Select the valid period for the voucher code(s).
Rate Limit	Select an existing rate limit profile, create a new rate limit profile or customize the rate limit for the voucher codes. Custom: Specify the download/upload rate limit based on needs.
Download/Upload Limit	Click the checkbox and specify the rate limit for download/upload for wireless clients using the voucher code(s). The value of the download and upload rate can be set in Kbps or Mbps. Note: Download/Upload Limit on this page are only available for wireless clients connected to the SSIDs with Portal authentication enabled. To limit the rate of wired clients connected to the switch and gateway, go to the Settings >Transmission > Bandwidth Control.
Traffic Limit	Click the checkbox and specify the daily/weekly/monthly/total traffic limit for the voucher, and the value of the traffic limit can be set in MB or GB. Once the limited is reached, the client(s) can no longer access the network using the voucher. Note: Traffic Limit on this page are only available for wireless clients connected to the SSIDs with Portal authentication enabled. To limit the rate of wired clients connected to the switch and gateway, go to the Settings > Transmission > Bandwidth Control.
Description (optional)	Enter notes for the created voucher code(s), and the input description is displayed in the voucher list under the voucher tab.

3. The voucher codes are generated and displayed in the table.

Search Co	de or Notes	Q Printing Langua	ge: English	~			🖨 Prir	nt All Unused Vou	chers 📳 Print Selected Vo	uchers 🔟 Delet
	Code	Created Time	DOWNLOAD	UPLOAD	TRAFFIC	Notes	Duration	Туре	PORTAL	Action
	809532	Feb 07, 2021 05:26:07 pm	23.00 Kbps	22.00 Mbps			8.00 Hours	<u>₩</u> 1	Portal_Default	ē
	550740	Feb 07, 2021 05:26:07 pm	23.00 Kbps	22.00 Mbps			8.00 Hours	<u>⊠</u> 1	Portal_Default	ē
	249399	Feb 07, 2021 05:26:07 pm	23.00 Kbps	22.00 Mbps			8.00 Hours	<u>⊠</u> 1	Portal_Default	8
	667766	Feb 07, 2021 05:26:07 pm	23.00 Kbps	22.00 Mbps			8.00 Hours	⊠ 1	Portal_Default	ē
	866876	Feb 07, 2021 05:26:07 pm	23.00 Kbps	22.00 Mbps			8.00 Hours	<u>⊠</u> 1	Portal_Default	a
Select 0 of	5 items select all					Showing 1-5 of 5 n	ecords < 1 >	10 /page	✓ Go To page:	GO
+ Cre	ate Vouchers									

<u>es</u> 2	The voucher code can be used for an unlimited number of times within its valid period, but only a limited number of wireless clients can access the internet with this voucher code at the same time. The number on the right shows the limited number of users.
<u>∑</u> 2	The voucher code can only be used for a limited number of times within its valid period. The number on the right shows the limited number of authentication times.

4. Print the vouchers. Click 🖨 to print a single voucher, or click checkboxes of vouchers and click Print Selected Vouchers to print the selected vouchers. And you can click Print All Unused Vouchers to print all unused vouchers.

307690	084520
<u>Valid for 8h</u>	<u>Valid for 8h</u>
<u>Limited Usage Counts One</u>	<u>Limited Usage Counts One</u>
924665	232608
<u>Valid for 8h</u>	<u>Valid for 8h</u>
<u>Limited Usage Counts One</u>	<u>Limited Usage Counts One</u>
701945	473875
<u>Valid for 8h</u>	<u>Valid for 8h</u>
<u>Limited Usage Counts One</u>	<u>Limited Usage Counts One</u>
141716	999934
<u>Valid for 8h</u>	<u>Valid for 8h</u>
<u>Limited Usage Counts One</u>	<u>Limited Usage Counts One</u>
825813	180815
Valid for 8h	<u>Valid for 8h</u>
Limited Usage Counts One	<u>Limited Usage Counts One</u>

- 5. Distribute the vouchers to clients, and then they can use the codes to pass authentication. If a voucher code expires, it will be automatically removed from the list.
- 6. To delete certain vouchers manually, click 🔟 to delete a single voucher, or 🔟 Delete to delete multiple voucher codes at a time.

1.2.4 Local Users

The Local Users tab is used to create user accounts for authentication. With the Local User configured, clients are required to enter the username and password to pass the authentication. You can create multiple accounts and assign them to different users. For detailed configurations, refer to <u>4.9.1 Portal</u>.

Create Local Users

There are two ways to create local user accounts: create accounts on the page and import from a file.

To create local user accounts, follow the steps below.

- 1. Click Hotspot Manager from the drop-down list of Organization and click Local Users in the pop-up page.
- 2. Create Local User accounts through two different ways.

Create Local User accounts

Click +Create User on the lower-left, and the following window pops up. Configure the following parameters and click Save.

Portal:	All		~	·				
Username:								
Password:			ø					
Status:	Enable							
Authentication Timeout:	Dec 31, 202	21	Ė	in Asia/H	ong_Kong			
MAC Address Binding Type:	No Binding		~	,				
Maximum Users:	1			(1-2048)				
Name:				(Optional)				
Telephone:	oad Limit, and Tra	ffic Limit o	n this page a	(Optional)	ble for			
Telephone: Download Limit, Uplowireless clients conn rate of wired clients of Transmission-Bandw	oad Limit, and Tra sected to the SSID connected to the s vidth Control page	ffic Limit o s with Por witch and	n this page a tal authentica gateway, go	(Optional) re only availal tion enabled. to the Setting	ble for To limit the s-			
Telephone: Download Limit, Uplo wireless clients conn rate of wired clients o Transmission-Bandw Rate Limit:	oad Limit, and Tra lected to the SSID connected to the s vidth Control page	ffic Limit o is with Por switch and	n this page a tal authentica gateway, go	(Optional) re only availal tion enabled. to the Setting	ble for To limit the S-			
Telephone: Download Limit, Uplo wireless clients conn rate of wired clients o Transmission-Bandw Rate Limit: Download Rate Limit:	oad Limit, and Tra lected to the SSID connected to the s vidth Control page Custom Custom Enable	ffic Limit o is with Por switch and	n this page a tal authentica gateway, go	(Optional) re only availal tion enabled. to the Setting	ble for To limit the S- · (1-10485760)			
Telephone: Download Limit, Uplo wireless clients conn rate of wired clients o Transmission-Bandw Rate Limit: Download Rate Limit: Upload Rate Limit:	Custom	ffic Limit o s with Por witch and	n this page a tal authentica gateway, go	(Optional) re only availal tion enabled. to the Setting Kbps ~	ble for To limit the s- (1-10485760) (1-10485760)			
Telephone: Download Limit, Uplo wireless clients com rate of wired clients o Transmission-Bandw Rate Limit: Download Rate Limit: Upload Rate Limit: Traffic Limit:	Custom Custom Custom Custom Custom Custom Custoe Cnable Custoe Cnable Custoe Cu	ffic Limit o is with Por switch and	n this page a tal authentica gateway, go	 (Optional) re only availal tion enabled. to the Setting Kbps Kbps traffic 	ble for To limit the S- (1-10485760) (1-10485760) to	MB	v	(1-1048576

Portal	Select the portal for which the local users will take effect.
Username	Specify the username. The username should be different from the existing ones, and it is not editable once it is created.
Password	Specify the password. Local users are required to enter the username and password to pass authentication and access the network.

Status	When the status is enabled, it means the user account is valid. You can disabled the user account, and enable it later when needed.
Authentication Timeout	Specify the authentication timeout for local users. After timeout, the users need to log in again on the authentication page to access the network.
MAC Address Binding Type	There are three types of MAC binding: No Binding, Static Binding and Dynamic Binding.
	No Binding: No MAC address is bound to the local user account.
	Static Binding: Bind a MAC address to this user account manually. Then only the user with the this MAC address can use the username and password to pass the authentication.
	Dynamic Binding: The MAC address of the first user that passes the authentication will be bound to this account. Then only this user can use the username and password to pass the authentication.
Maximum Users	Specify the maximum number of users that can use this account to pass the authentication.
Name (optional)	Specify a name for identification.
Telephone (optional)	Specify a telephone number for identification.
Rate Limit	Select an existing rate limit profile, create a new rate limit profile or customize the rate limit for the local users.
	Custom: Specify the download/upload rate limit based on needs.
Download/Upload Limit	Click the checkbox and specify the rate limit for download/upload for users of the local user account. The value of the download/upload rate can be set in Kbps or Mbps.
	Note: Download/Upload Limit on this page are only available for wireless clients connected to the SSIDs with Portal authentication enabled. To limit the rate of wired clients connected to the switch and gateway, go to the Settings >Transmission > Bandwidth Control.
Traffic Limit	Click the checkbox and specify the daily/weekly/monthly/total traffic limit for the local user account, and the value of the traffic limit can be set in MB or GB. Once the limited is reached, the user(s) can no longer access the network using this account.
	Note: Traffic Limit on this page are only available for wireless clients connected to the SSIDs with Portal authentication enabled. To limit the rate of wired clients connected to the switch and gateway, go to the Settings > Transmission > Bandwidth Control.

• Create Local User accounts from files.

Click 1 Import Users on the upper-right, and the following window pops up. Select a file in the format of CVS or Excel, and click Import. To see required parameters and corresponding explanation, refer to Create Local User accounts. Note that the imported file will override the current user data.

Import Users		×
Portal:	All	
Choose File:	Please select a file. Browse]
	Only CSV,XLS and XLSX file types are supported. The imported file will override the current user data.	
import	Cancel	
Dortol	Calcot the portal to which the local uppre will be imported	

3. The local user account(s) will be created and displayed in the module. You can view the information of the created local users, search certain accounts through the name, and use icons for management.

Search Name C	٦						Export Users A Import Use
USERNAME \$	ENABLED	EXPIRATION TIME	MAXIMUM USERS	DOWNLOAD	UPLOAD	TRAFFIC	ACTION
User 1	•	Dec 31, 2020 11:59:59 pm	1	10240.00 Kbps	10240.00 Kbps	100.00 MB	2 1
User 2	0	Dec 31, 2020 11:59:59 pm	2				
User 3	•	Dec 31, 2020 11:59:59 pm					2 1
Showing 1-3 of 3 records < 1 + Create User	> 10 /page v	Go To page: GO					
1 Import U	Jsers	Click to add when you ne and the local	local user(s) f ed to create users will be i	rom files in th local users in mported to th	e format of C batches. Sele e chosen port	EVS or Excel. It ect the portals cal.	is recommende based on neec
		Note that the	imported file	will override t	he current use	er data.	
CZ Export I	Jsers	Click to expo	rt the local us	er(s) to files in	the format of	CVS or Excel.	
		based on nee	eds, and the lo	cal users of th	ne chosen por	tal will be expo	Select the porta rted.
		based on nee	eds, and the lo he parameter	s for the local	ne chosen por user.	tal will be expo	Select the porta rted.

1. 2. 5 Form Auth Data

The Form Auth Data tab is used to create and manage surveys. You can customize your survey contents and publish it to collect data.

Create Surveys

To create surveys, follow the steps below.

- 1. Click Hotspot Manager from the drop-down list of Organization and click Form Auth Data in the pop-up page.
- 2. Click Create New Survey and the following window pops up.

Create New Survey			Cancel	Preview Publish
Basic Configuration				
Survey Name:				
Duration:	8 Hours v			
_				
Multiple Choice	Enter the survey title			
🖉 Dropdown	Enter the information or note			
Checkboxes				
🖉 Text Field				
11 Note/Instruction				
		Icick or of drag the types on the left to add question.		
☆ Star Rating				

- 3. Specify the survey name and duration, then customize the contents.
- 4. Preview and save the settings or publish the survey.
- 5. The surveys are created and displayed in the table. You can use icons for management.

PASSWORD	NOTES	ACTION
	for default site	
ø	for site 2	
Go To page: GO		
Click to edit the pa	rameters for the entry.	
Click to delete the	entry.	
Click for more man	agement options: copy, export (data, and delete.
	PASSWORD 	PASSWORD NOTES Image: for default site Image: Image: Ima

1.2.6 Operators

The Operators tab is used to manage and create operator accounts that can only be used to remotely log in to the Hotspot Manager system and manage vouchers and local users for specified sites. The operators have no privileges to create operator accounts, which offers convenience and ensures security for client authentication.

Create Operators

To create operator accounts, follow the steps below.

- 1. Click Hotspot Manager from the drop-down list of Organization and click Operators in the pop-up page.
- 2. Click + Create Operator on the lower-left, and the following window pops up.

Create Operator			
Username:			
Password:		ø	
Description:			(Optional)
Site Privileges:	Please Select	~	
Save Cancel			

- 3. Specify the username, password and description (optional) for the operator account. Then select sites from the drop-down list of Site Privileges. Click Save.
- 4. The operator accounts are created and displayed in the table. You can view the information of the create operator accounts on the page, search certain accounts through the name and notes, and use icons for management.

SERNAME	PASSWORD	NOTES	ACTION
Iperator 1		for default site	
Iperator 2		for site 2	
wing 1-2 of 2 records < 1 > 1	0 /page V Go To page: GO		



5. Then you can use an operator account to log in to the Hotspot Manager system:

For software controller

Visit the URL https://Omada Controller Host's IP Address:8043/ControllerID/login/#hotspot (for example: https://192.168.0.174:8043/4d4ede7983bb983545d017c628feaa3d/login/#hotspot), and use the operator account to enter the hotspot manager system.

For hardware controller

Visit the URL https://Omada Controller Host's IP Address:443/ControllerID/login/#hotspot (for example: https://192.168.0.174:443/4d4ede7983bb983545d017c628feaa3d/login/#hotspot), and use the operator account to enter the hotspot manager system.

For cloud-based controller

Visit the URL https://URL of the controller/ControllerID/login/#hotspot, and use the operator account to enter the hotspot manager system.